

Minutes
Nevada State Emergency Response Commission
Funding Committee Meeting
Professional Engineers and Land Surveyor's State Board Room
1755 E. Plumb Lane, Suite 130
Reno, NV
April 6, 2006

Members Present

Richard Brenner, Chair
Larry Farr
John Helmreich

Members Absent

Verl Jarvie
Susan Crowley

Staff

Karen Kennard
Suzanne Adam
Bruce Ferrel

Guests

Harriet Ealey
Eric Guevin
Stacey Giomi
Craig Nixon
Russel Peacock
Scott Reed

I. Call to Order

Richard Brenner called the meeting to order at 11:15 a.m.

II. Introductions

A quorum was present. Members, staff and guests introduced themselves as shown above. Karen Kennard mentioned Susan Crowley had been in a serious accident, but is recovering from her injuries.

III. Old Business

A. Approval of January 12, 2006 meeting minutes

John Helmreich motioned to approve the minutes of the January 12, 2006 meeting. Larry Farr seconded the motion which was approved unanimously.

IV. New Business

A. Discussion/Review/Recommendation of fiscal year 2007 SERC grant applications to the SERC

Ms. Kennard advised the SERC received applications from all Local Emergency Planning Committees (LEPC); however, no application was submitted by the State Fire Marshal's office (SFMO). Ms. Kennard advised the total amount available for grants, based on projections, is \$499,000. The total amount of the grant requests is approximately \$446,000. Therefore, the Commission does not need to consider cutting funds when reviewing the grants. The Planning and Training Subcommittee has completed reviewing all the applications in regards to compliance with the hazardous materials plans, the exercises and the requests in conjunction with the declared level of response.

Carson City LEPC – Mr. Farr made a motion to recommend approval of the grant application. Mr. Helmreich seconded the motion which was approved unanimously.

Churchill LEPC – Discussion ensued about the exceptions to equipment purchases such as the electrical amp poles, knox box, etc. Mr. Farr made a motion to recommend approval of the computer, screen, printer, fax, speaker and radios. The Committee recommended Churchill LEPC include the denied items under the United We Stand grant application. Mr. Helmreich seconded the motion which was approved unanimously.

Clark LEPC – Mr. Helmreich made a motion to recommend approval of the application contingent upon receiving proper signatures and LEPC meeting minutes indicating the LEPC has approved the grant application. Mr. Farr seconded the motion which was approved unanimously. Mr. Brenner abstained.

Douglas LEPC – Mr. Farr made a motion to send the membership list to the Bylaws Committee for appropriate action and to recommend approval of the grant application. Mr. Helmreich seconded the motion which was approved unanimously.

Revised – Clark LEPC has all EPCRA recommended agency categories represented on the LEPC. Churchill does not have an elected official. Carson City also does not have an elected official. Mr. Farr suggested membership lists be submitted to the Bylaws Committee for appropriate action.

Elko LEPC – Mr. Farr made a motion to recommend approval of the application less the salary for the Jackpot exercise and the “miscellaneous” items contingent on the report of the last exercise; also, to refer the membership list to the Bylaws Committee for appropriate action. Mr. Helmreich seconded the motion. Ms. Kennard recommended the exercise request should be awarded from the planning category instead of training. Mr. Farr made a motion to recommend awarding the exercise funds from the planning category. Mr. Helmreich seconded the motion which was approved unanimously.

Esmeralda LEPC – Discussion ensued about the training by the State Fire Marshal’s office being temporarily suspended. Mr. Farr made a motion to recommend approval of the application contingent on proper signatures, awarding exercise money from the planning category, and forwarding the membership list to the Bylaws Committee. Mr. Helmreich seconded the motion which was approved unanimously.

Eureka LEPC – Discussion ensued about the satellite phones requested in the application. It was recommended the satellite phones, as well as the radio systems be placed on the agenda for the next SERC meeting. Mr. Farr made a motion to recommend approval of the turbo flairs but deny the satellite phones and recommend Eureka submit the satellite phones on the upcoming United We Stand grant application, and forward Eureka’s membership list to the Bylaws Committee for consideration. Mr. Helmreich seconded the motion which was approved unanimously.

Humboldt LEPC – Mr. Farr made a motion to recommend approval of the grant application contingent on the membership list being forwarded to the Bylaws Committee for appropriate action.

Mr. Helmreich seconded the motion which was approved unanimously.

Lander LEPC – Discussion ensued about the training issues through the

SFMO. Mr. Farr made a motion to recommend approval of the application contingent on training provided by the SFMO, submission of the Affidavit of Publication of EPCRA, and the membership list be forwarded to the Bylaws Committee. Mr. Helmreich seconded the motion which was approved unanimously.

Lincoln LEPC – Mr. Helmreich made a motion to recommend approval of the application contingent on the submission of the Affidavit of Publication of EPCRA, submission of updated bylaws, and the membership list be forwarded to the Bylaws Committee for appropriate action. Mr. Farr seconded the motion which was approved unanimously.

Lyon LEPC – Ms. Kennard stated the application was not submitted until after the due date. After discussion, Mr. Farr made a motion to recommend the grant application be denied due to the fact it was not submitted in the proper timeline, and the membership list be forwarded to the Bylaws Committee for appropriate action. Mr. Helmreich seconded the motion which was approved unanimously.

Mineral LEPC – Mr. Helmreich made a motion to recommend approval of the application and forward the membership list to the Bylaws Committee for appropriate action. Mr. Farr seconded the motion which was approved unanimously.

Nye LEPC – Mr. Farr made a motion to recommend approval of the application less the \$5,000 for painting the school bus, contingent on receiving the quotes for the equipment, proper signatures on the application, submission of an NRT compliant plan for review by the Planning and Training Subcommittee, approval of the SERC for exemption of one quarterly meeting as a meeting was missed in the second quarter, and the membership list be forwarded to the Bylaws Committee for appropriate action. Mr. Helmreich seconded the motion which was approved unanimously.

Pershing LEPC – Mr. Helmreich made a motion to recommend approval of the application contingent upon submission of an approved plan, meeting minutes and an update of the bylaws and the membership list be forwarded to the Bylaws Committee for appropriate action. Mr. Farr seconded the motion which was approved unanimously.

Storey LEPC – Mr. Helmreich made a motion to recommend approval of the application and forward the membership list to the Bylaws Committee for appropriate action. Mr. Farr seconded the motion which was approved unanimously.

Washoe LEPC – Mr. Helmreich made a motion to recommend approval of the application at the amount requested with the exception of the 50 watt mobile VHF radios which are recommended at the quoted price of \$566.62 and forward membership list to the Bylaw Committee for appropriate action. Mr. Farr seconded the motion which was approved unanimously.

White Pine LEPC – Mr. Helmreich made a motion to recommend approval of the application and adjust the request amount to reflect the actual quotes and forward the membership list to the Bylaws Committee for appropriate action. Mr. Farr seconded the motion which was approved unanimously.

Mr. Farr made a motion to submit recommendations to the SERC for its approval. Mr. Helmreich seconded the motion which was approved unanimously.

B. Report of fiscal year/program audits of Elko, Humboldt, Lander and Pershing counties performed by SERC staff

Bruce Ferrel advised he performed audits and provided technical assistance to Elko, Humboldt, Lander and Pershing LEPCs and they are currently in fiscal compliance.

C. Discussion/Review/Approval of fiscal year 2006 Hazardous Materials Emergency Preparedness (HMEP) “mid-cycle” grant application from Lyon LEPC and Storey LEPC LEPCs

Ms. Kennard advised there is \$6,629 available in HMEP planning grant.

Lyon

LEPC requested funds for a quad county exercise. Storey LEPC requested funds for an extension of a continued commercial area preplanning project. Eric Guevin detailed Storey LEPC’s request. A discussion on Lyon LEPC’s application for equipment items ensued. Equipment is not eligible under this grant. Mr. Farr made a motion to approve Storey LEPC’s application in the amount of \$6,629 with a recommendation Lyon LEPC submit a United We Stand grant application for purchase of equipment. Mr. Helmreich seconded the motion which was approved unanimously.

V. Public Comment

Ms. Kennard stated the Planning and Training Subcommittee met in February and discussed the levels of response questionnaire that was sent to all LEPCs. The Committee is currently working on the responses to the questionnaire. There was good input in defining where the levels are and it helped the LEPCs to be able to define what they needed to request in their grant applications.

Ms. Kennard also advised there was discussion on possible revision to Policy 8.1, which currently requires notification of the plan review and results and, separately, the submission of the LEPC meeting minutes showing the plan has been reviewed/updated. This has been referred to the Policy Committee. The Planning and Training Subcommittee also discussed the lack of compliance with the policy deadlines. This was also referred to the Policy Committee. The Planning and Training Subcommittee was not able to discuss whether there should be a necessity to update plans every year due to telephone number, equipment, and facility changes, etc.

VI. Adjournment

Mr. Farr made a motion to adjourn the meeting at 1:50 p.m.